

Event Submission Packet

For community events, vendor events, fundraisers, classes, pop-ups, and local happenings

Shop Local. Support Local. Grow Local.

Use this packet when you want FYILI to review or promote an event.

- Submit one event per form.
- Provide final event details, a flyer or image, and any ticket or RSVP link.
- FYILI may edit wording for clarity and may decline events that are incomplete, inappropriate, or not a good fit.
- Any paid promotion, feature placement, or special package will be confirmed before posting.

1. HOST AND REFERRAL INFORMATION

Host / Organization Name	Contact Person
Phone	Email
Website or Social Media	Referred By / Referral Source

FYILI Relationship: ☐ Member ☐ Vendor ☐ Sponsor ☐ Community Partner ☐ New Applicant

2. EVENT DETAILS

Event Name	Event Date
Start Time	End Time
Location / Venue	Town / Zip
Ticket / RSVP Link	Cost / Ticket Info

Event Type: ☐ Community ☐ Vendor / Pop-Up ☐ Fundraiser ☐ Workshop / Class ☐ Kids / Family ☐ Holiday / Seasonal ☐ School / Team ☐ Other

Event Setting: ☐ Indoor ☐ Outdoor ☐ Both ☐ Rain Date Needed ☐ Free Event ☐ Paid Event

Short public event description for the website/social post:

Event Submission Form Continued

Please complete only what applies to your event

Shop Local. Support Local. Grow Local.

3. PROMOTION AND SUPPORT REQUESTED

Requested FYILI Support: ☐ Calendar Listing ☐ Featured Website Placement ☐ Social Media Share ☐ Newsletter Mention

☐ Vendor Outreach ☐ Sponsor Outreach ☐ Flyer / Design Help

Main details FYILI should highlight:

4. EVENT PRODUCT / SERVICE TYPES

Sponsor or special request notes:

5. UPLOAD CHECKLIST

Attach if available: ☐ Event Flyer ☐ Logo ☐ Event Photos ☐ Ticket Link ☐ Sponsor Info ☐ Vendor Info ☐ Menu / Product List ☐ Other

6. EVENT ACKNOWLEDGMENT

By submitting this form, the event host understands:

- All information submitted should be accurate and approved for public use.
- FYILI may review, edit, approve, decline, or schedule event postings at its discretion.
- Event hosts are responsible for permits, insurance, venue rules, safety, ticketing, vendors, and event operations.
- FYILI promotion does not guarantee attendance, sales, sponsorships, or vendor participation.

Applicant / Authorized Signature _____	Printed Name
Date 	Title / Role

--	--

FYILI Marketplace Community Rules

PMA Membership Access and Marketplace User Guidelines

Effective Date: July 1 2026

Core Standard: Be honest. Offer real value. Keep your agreements. Respect consent. Protect member trust. Resolve issues responsibly.

Purpose

The FYILI Marketplace is a private member marketplace for trusted exchange between members. It exists for buying, selling, booking, offering, learning, creating, and supporting value-aligned goods and services.

This is not a public forum, debate space, gossip board, political stage, or social media feed.

1. Membership Access

Marketplace access is available only to approved FYILI PMA members.

FYILI may approve, deny, pause, restrict, suspend, or remove marketplace access to protect the integrity, safety, privacy, and lawful operation of the marketplace.

Members must:

- Provide accurate information.
- Agree to marketplace rules.
- Use the marketplace in good faith.
- Respect buyers, sellers, vendors, and FYILI stewards.
- Not misuse access for spam, scraping, harassment, recruitment, fraud, or off-platform exploitation.

Membership does not guarantee the right to sell.

2. Vendor Access

Selling requires separate vendor approval.

Vendors must:

- Accurately describe what they offer.
- Clearly state pricing, timelines, refund terms, and limitations.
- Deliver what they promise.
- Have the right, skill, license, permission, or authority to provide what they sell.

- Protect buyer information.
- Communicate professionally.
- Resolve buyer issues in good faith.
- Follow all FYILI marketplace policies.

FYILI may remove listings or suspend vendor access for poor fulfillment, misleading claims, repeated complaints, unsafe offers, or misconduct.

3. Buyer Responsibilities

Buyers must:

- Read listings before purchasing.
- Provide accurate payment, shipping, and booking information.
- Pay agreed prices.
- Respect vendor policies.
- Communicate issues respectfully.
- Not abuse refunds, reviews, disputes, or chargebacks.
- Not copy, resell, or misuse vendor materials.

4. Listing Rules

All listings must be truthful, clear, and complete.

Listings must state:

- What is being offered.
- Who is offering it.
- Price.
- Delivery, shipping, booking, or access timeline.
- What is included and not included.
- Refund, cancellation, or rescheduling policy.
- Any important limits, requirements, risks, or disclaimers.

Listings may not include fake scarcity, fake discounts, hidden fees, stolen work, misleading claims, or guarantees the vendor cannot honor.

5. Prohibited Marketplace Use

Members may not use the marketplace for:

- Fraud or deception.
- Harassment or intimidation.
- Spam or mass messaging.
- Data scraping or member-list harvesting.
- Fake reviews or review manipulation.
- Off-platform fee avoidance.
- Political theater or ideological conflict.
- Public shaming or call-out campaigns.
- Unauthorized use of FYILI name, materials, or member information.
- Sale of illegal, unsafe, counterfeit, stolen, or prohibited goods or services.

6. No Political Theater

The FYILI Marketplace is for value exchange, not public conflict.

Members may not use listings, reviews, messages, vendor pages, buyer disputes, or marketplace spaces for political campaigning, ideological arguments, faction-building, public accusations, culture-war debates, or pressure campaigns.

The standard is simple: Offer value. Do not recruit for conflict.

7. Reviews and Reputation

Reviews must be honest and based on real marketplace experiences.

Members may not:

- Post fake reviews.
- Pay for positive reviews without disclosure.
- Threaten bad reviews to force benefits.
- Retaliate against honest feedback.
- Reveal private buyer or vendor information in a review.

FYILI may remove reviews that are fake, abusive, irrelevant, retaliatory, or privacy-violating.

8. Privacy and Data Use

Member and buyer information may only be used to complete marketplace activity.

Members may not sell, share, scrape, export, upload, or misuse member data.

Private messages, buyer information, order details, vendor data, disputes, and member-only materials must remain confidential unless FYILI gives permission or disclosure is legally required.

9. Disputes

Members should first try to resolve marketplace issues respectfully and directly.

FYILI may step in when there is non-delivery, misrepresentation, payment abuse, harassment, refund conflict, unsafe conduct, or repeated complaints.

Possible remedies include refund, replacement, listing correction, review removal, vendor restriction, buyer restriction, suspension, or removal from the marketplace.

10. Enforcement

FYILI may remove content, restrict access, suspend accounts, hold vendor privileges, or terminate marketplace participation when a member violates these rules or harms marketplace trust.

Serious violations may result in immediate removal.

Serious violations include fraud, threats, harassment, data misuse, fake listings, fake reviews, prohibited sales, repeated non-delivery, or attempts to damage the marketplace.

Marketplace Code

- Be honest.
- Offer real value.
- Price clearly.
- Deliver as promised.
- Protect member information.
- Respect buyers and vendors.
- Do not spam, scrape, manipulate, or exploit.
- Do not bypass marketplace systems.
- Keep reviews honest.
- Resolve issues responsibly.
- No political theater.
- Build trust with every exchange.

Member Acknowledgment

By using the FYILI Marketplace, I agree to follow these rules, use the marketplace in good faith, respect buyers and vendors, protect member information, and accept that FYILI may restrict or remove my access if I violate marketplace standards.

Member Name:

Signature:

Date:

Implementation note: This draft should be reviewed for legal, tax, payment, privacy, refund, and vendor-compliance requirements before public use.