

FYILI | For Your Information Long Island

Event Submission Guidelines

Quick guide for submitting events to FYILI

Best fit: Local events, classes, fundraisers, markets, pop-ups, school/team events, seasonal events, sales, and community promotions.

WHAT TO SUBMIT

☐ Event title, date, time, and location	☐ Host contact information
☐ Short public event description	☐ Town and ZIP code
☐ Ticket/RSVP link if available	☐ Flyer, image, or logo
☐ Sponsor details required	☐ Referral information required

REVIEW NOTES

- FYILI reviews submissions for local fit, clarity, completeness, and community relevance.
- Submission does not guarantee approval, placement, promotion, attendance, sales, or sponsorship results.
- The event host remains responsible for permits, insurance, location approval, safety, vendors, payments, refunds, cancellations, and compliance.
- FYILI may edit event copy for length, clarity, spelling, formatting, or website consistency.

WEBSITE BUTTONS

☐ Download Event Submission Form	☐ Upload Event Flyer/Logo
☐ Submit Event for Review	☐ Contact FYILI About Event Support

Submission of this request does not guarantee approval. All requests are subject to review and compliance with FYILI PMA Rules. Approval process requires 7 days for response.