

FYILI VENDOR REGISTRATION FORM

Simple website intake form for vendors, makers, creators, event sellers, and local businesses

Fields marked with * are required. Vendors may select more than one product type. FYILI will review the application before activating a vendor profile.

1. VENDOR CONTACT INFORMATION

* First Name:	* Last Name:
* Business Name:	* Business Owner / Main Contact:
* Email Address:	* Phone Number:
* Street Address:	* City / State / ZIP:
Website:	Social Media Links:

2. BUSINESS BASICS

* Short Business Description:	Years in Business:
* Where Products Are Made / Prepared:	* Primary Service Area:
* Preferred Customer Contact Method:	Best Time to Contact:

* **Vendor Type:** ☐ New Vendor ☐ Returning Vendor ☐ Founding Vendor ☐ Service Provider ☐ Event / Pop-Up Vendor

3. REFERRAL INFORMATION

☐ Referred by a FYILI vendor	☐ Referred by a FYILI customer/member
☐ Friend or family referral	☐ Social media
☐ Community event / pop-up	☐ Business networking group
☐ Website / Google search	☐ Other

Referral Name / Business:	Referral Email or Phone:
Referral Code:	Relationship to Referral:

Referral Credit Permission: ☐ Yes, FYILI may thank/credit the referral source ☐ No, keep referral private

4. PRODUCT TYPES

Select all categories and subcategories that apply. Choose one primary product type and any secondary product types.

* Primary Product Type:	Secondary Product Types:
☐ Porch Decorators ☐ Wreaths ☐ Door Hangers ☐ Porch Signs ☐ Planters ☐ Seasonal Outdoor Decor	☐ Custom Apparel ☐ T-Shirts ☐ Sweatshirts ☐ Kids Apparel ☐ Team Spirit Wear ☐ Personalized Accessories
☐ Baked Goods / Treats ☐ Cookies ☐ Cupcakes ☐ Cake Pops ☐ Dessert Trays ☐ Gift Treat Boxes	☐ Party in a Box ☐ Birthday Kits ☐ Baby Shower Kits ☐ Holiday Party Kits ☐ Sleepover Kits ☐ Custom Theme Boxes
☐ Sports / Repurposed Gear ☐ Repurposed Decor ☐ Sports Gifts ☐ Team Spirit Items ☐ Equipment Storage ☐ Athlete Gift Sets	☐ Handmade Gifts ☐ Personalized Gifts ☐ Home Decor Gifts ☐ Jewelry ☐ Gift Baskets ☐ Keepsakes
☐ Events ☐ Party Favors ☐ Invitations ☐ Centerpieces ☐ Welcome Signs ☐ Balloons & Decor Kits	☐ Supporter / Business Promotion ☐ Homepage Features ☐ Business Listings ☐ Community Spotlights ☐ Event Sponsorships ☐ Newsletter & Social Features

Additional Product Type / Other: _____

5. PRODUCT DETAILS

Product / Service Name	Category	Starting Price / Range	Made-to-Order?

6. SELLING, FULFILLMENT & AVAILABILITY

☐ Ready-to-sell inventory	☐ Made-to-order products
☐ Custom orders accepted	☐ Seasonal products only
☐ Year-round products	☐ Local pickup available
☐ Local delivery available	☐ Shipping available
☐ Pop-up/event sales available	☐ Wholesale/bulk orders available
* Average Production Time:	Local Pickup Location / Area:
Delivery Area:	Shipping Policy:
Return / Exchange Policy:	Special Order Notes:

7. FOOD / TREAT VENDOR QUESTIONS

Complete this section only if selling baked goods, treats, edible favors, food gifts, or other consumable products.

☐ I sell baked goods or edible products	☐ I do not sell food or edible products
☐ Home-based kitchen	☐ Commercial kitchen
☐ Ingredients/allergen list available	☐ Food permit/certification available if required
☐ Product labels available	☐ Custom allergy requests accepted
Kitchen / Production Location:	Permit or Certification Type:
Allergen Notes:	Expiration / Shelf Life Notes:

8. UPLOADS NEEDED

☐ Business logo	☐ 3-5 product photos
☐ Short vendor bio	☐ Product/pricing sheet
☐ Social media links	☐ Permit/certification if applicable
☐ Insurance document if applicable	☐ Other supporting documents

9. VENDOR PROFILE INFORMATION FOR WEBSITE

* Public Vendor Display Name:

* Short Website Bio (1-2 sentences):

* What makes your products special?

Website Button / Link Preference: ☐ Shop My Products ☐ Contact Vendor ☐ Request Custom Order ☐ Learn More

10. VENDOR ACKNOWLEDGMENT

- ☐ I confirm that the information submitted is accurate and current.
- ☐ I understand that vendor approval is subject to FYILI review.
- ☐ I am responsible for my product descriptions, pricing, fulfillment, customer service, and applicable permits or requirements.
- ☐ I agree to follow FYILI community standards and vendor participation guidelines.
- ☐ I give FYILI permission to use submitted business/product photos for my vendor listing and FYILI promotional purposes.

11. ELECTRONIC SIGNATURE

* Vendor Name / Authorized Representative:

* Date: _____

* Electronic Signature:

Title / Role:

Submission of this request does not guarantee approval. All requests are subject to review and compliance with FYILI PMA Rules. Approval process requires 7 days for response.

FYILI - Where Long Island Shops Local Without the Chaos